

# TRADE SHOW BOOTH STAFF REGISTRATION FORM

## CMAA 2017 National Conference & Trade Show Washington, DC | October 8-10, 2017

Please PRINT legibly when completing this form.

CMAA Member Number \_\_\_\_\_ AIA Number \_\_\_\_\_ CMCI Number \_\_\_\_\_  
 First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Name for Badge \_\_\_\_\_  
 Company \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_  
 Email \_\_\_\_\_ Phone \_\_\_\_\_  
 Spouse/Guest Name \_\_\_\_\_  
 Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Registration fees include education programs, general sessions and social functions specified online at [nationalconference.cmaanet.org](http://nationalconference.cmaanet.org)

REGISTRATION FEES & CATEGORY: <i>Please check appropriate rate</i>	EARLY BIRD <i>(by Aug. 17)</i>	STANDARD RATE <i>(Aug. 19 - Sept. 29)</i>	ONSITE RATE <i>(after Sept. 29)</i>
<input type="checkbox"/> CMAA Member	\$ 850	\$ 1050	\$ 1250
<input type="checkbox"/> Non-Member	\$ 1050	\$ 1250	\$ 1450
<input type="checkbox"/> Trade Show Only, Booth Staff (COMP) <i>Each Booth purchase includes one (1) complimentary Trade Show Only Booth Staff Registration. (Does not include any functions outside the Trade Show/Exhibit Hall.)</i>	\$ 0	\$ 0	\$ 0
<input type="checkbox"/> Trade Show Only, Booth Staff Additional <i>(Does not include any functions outside the Trade Show/Exhibit Hall.)</i>	\$ 395	\$ 450	\$ 500

**TOTAL REGISTRATION FEES**                      \$                      \$                      \$

OPTIONAL EVENT REGISTRATION			
<input type="checkbox"/> Welcome Reception <i>(For non-registrants)</i>	\$ 75	\$ 75	\$ 75
<input type="checkbox"/> Monday Breakfast <i>(For non-registrants)</i>	\$ 75	\$ 75	\$ 75
<input type="checkbox"/> Tuesday Lunch <i>(For non-registrants)</i>	\$ 75	\$ 75	\$ 75
<input type="checkbox"/> Industry Recognition Reception & Dinner <i>(1 ticket is included with each registration, except students)</i>	\$ 250	\$ 250	\$ 250
<input type="checkbox"/> Technical Tour #1 TBD	\$ 25	\$ 25	\$ 25
<input type="checkbox"/> Technical Tour #2 TBD	\$ 25	\$ 25	\$ 25
<input type="checkbox"/> CMAA Conference Shirt <i>Please check your size: <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL**</i>	\$ 45	\$ 45	\$ 45

**TOTAL OPTIONAL EVENTS FEES:**                      \$                      \$                      \$

**TOTAL PAYMENT OWED:**                      \$                      \$                      \$

### PAYMENT INFORMATION *(Payment must accompany this form.)*

- Check Enclosed (Payable in U.S. funds to CMAA)  
 Credit Card *(check one):*     AMEX     VISA     MasterCard

Name on Credit Card \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Card Identification Number \_\_\_\_\_

Credit Card Billing Address (Street, City, State, ZIP) \_\_\_\_\_

Authorized Signature \_\_\_\_\_



National Conference & Tradeshow

Washington, D.C. | October 8-10, 2017

### WHAT PROMPTED YOU TO REGISTER?

- Conference Postcard     CMAA Website  
 Direct Email     CMAA Punchlist  
 Conference Brochure     Colleague / Co-Worker  
 Other: \_\_\_\_\_

### JOB RESPONSIBILITY?

*(Check all that apply)*

- Academic     Principal Engineer  
 Architect     Owner  
 Business Development     Senior Executive  
 Construction/Project Associate     Senior Construction / Project Manager  
 Construction/Project Manager     Engineer  
 Student     Other: \_\_\_\_\_

### WAYS TO REGISTER

- ONLINE**    [nationalconference.cmaanet.org](http://nationalconference.cmaanet.org)  
**BY MAIL**    CMAA 2017 National Conference & Trade Show  
 7926 Jones Branch Dr., Ste 800  
 McLean, VA 22102  
**BY FAX**    703-356-6388

*Your conference confirmation will be emailed when your paid registration has been received and processed.*

### REGISTRATION DEADLINES

- EARLY BIRD**    August 17  
**STANDARD**    September 29  
**ONSITE**    After September 29

### CANCELLATION POLICY

CMAA will refund registration and ticket purchases, less a \$75 processing fee, upon written request received not later than September 7. Due to CMAA's obligations to guarantee meals and other expenses made on your behalf, no refunds of registrations or ticket purchases will be made after that date. Credits will not be held for application toward future conference fees. Name substitutions can be made at anytime and must also be submitted in writing. Written requests for cancellations or name substitutions should be sent to CMAA via fax, mail or email. Once a final reconciliation of the conference finances is completed, refunds will be processed.

### PHOTOGRAPH RELEASE

By submitting this Registration Form, I hereby release any photographs that may be incidentally taken of me by CMAA during these events to be used for any purpose.

I require special accommodations to fully participate. Attached is a written description of my needs.

Yes, I'd like to receive information on CMAA National Conference & Trade Show happenings and opportunities from conference partners, sponsors & exhibitors.